Course Name	**CompTIA Project+**
Course Code	PK0-004
Course Duration	5 Days
Course Structure	Instructor Led
Course Overview	The CompTIA Project+ certification is an internationally recognized validation of the project management knowledge required of business professionals participating in small to medium scale projects. The CompTIA Project+ is a vendor neutral course that validates delegate's business, interpersonal and technical project management knowledge and skills necessary to successfully manage projects and business initiatives.
Audience Profile	Before attending this course, delegates must have: • A minimum of 12 months' experience in leading, managing, directing and participating in small to medium scale projects
Course Prerequisites	To ensure your success, delegates should be familiar with basic project management concepts.
Course Outcome	After completing this course, students will be able to: • Identify the fundamentals of project management • Initiate a project • Create project plans, stakeholder strategies, and scope statement • Develop a Work Breakdown Structure and activity lists • Develop project schedule and identify the critical path • Plan project costs • Create project staffing and quality management plans • Create an effective communication plan • Create a risk management plan, perform risk analysis, and develop a risk response plan • Plan project procurements • Develop change management and transition plans

	• Assemble and launch the project team to execute the plan • Execute the project procurement plan • Monitor and control project performance • Monitor and control project constraints • Monitor and control project risks • Monitor and control procurements • Perform project closure activities
Assessment/Evaluation	This course will prepare delegates to write the CompTIA Project+ Exam PK0-004. Successfully passing this exam counts as a credit to attaining the CompTIA Project certification. Upon successful completion of this course, delegates will receive IT-IQ Botswana course Attendance Certificate.

Course Details	
Topic	**Topic 1:** Defining Project Management Fundamentals **Topic 2:** Initiating the Project **Topic 3:** Planning the Project **Topic 4:** Preparing to Develop the Project Schedule **Topic 5:** Developing the Project Schedule **Topic 6:** Planning Project Costs **Topic 7:** Planning Human Resources and Quality Management

	Topic 8: Communicating During the Project
	Topic 9: Planning for Risk
	Topic 10: Planning Project Procurements
	Topic 11: Planning for Change and Transitions
	Topic 12: Executing the Project
	Topic 13: Executing the Procurement Plan
	Topic 14: Monitoring and Controlling Project Performance
	Topic 15: Monitoring and Controlling Project Constraints
	Topic 16: Monitoring and Controlling Project Risks
	Topic 17: Monitoring and Controlling Procurements
	Topic 18: Closing the Project