



2024 TRAINING CALENDAR

Issue 2



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TRAINING AREAS	Course Retirement	Mode Of Delivery	Course Code	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
END-USER PRODUCTIVITY TRAINING																
Microsoft Office 365 Power User		VILT/ILT	55283	3	17-19		04-06			17-19		26-28			06-08	
O3565 End User Workshop		VILT/ILT	55154	1	15	5		5	3	28	12		9			2
Microsoft Digital Literacy Course(Windows 10 & Office 2016)		VILT/ILT	MDLC	2	22-23	22-23	11-12	02-03			25-26		02-03		04-05	
Cybersafe end-user training		VILT/ILT	ELK91-028IG	0.5	19	26	22		31		5	19		4		9
Microsoft Excel Basic		VILT/ILT	091055SE	1	15	19		22		3	29		9	28		
Microsoft Excel Intermediate		VILT/ILT	091056SE	2	16-17	20-21		23-24		04-05	30-31		10-11	29-30		
Microsoft Excel Advanced		VILT/ILT	091057SE	2	18-19	22-23		25-26		06-07		01-02	12-13	31-01		
Microsoft Word Basic		VILT/ILT	091048SE	1	22	26		29		24		5	16		4	
Microsoft Word Intermediate		VILT/ILT	091049SE	2	22-23	27-28		30-31		25-26		06-07	17-18		05-06	
Microsoft Word Advanced		VILT/ILT	091050SE	2	25-26	29-30			02-03	27-28		08-09	19-20		07-08	
Microsoft Powerpoint Basic		VILT/ILT	091060SE	1	15		18			10			2			2
Microsoft Powerpoint Advanced		VILT/ILT	091061SE	1	16		19			11			3			3
Microsoft Project - Basic		VILT/ILT	091062SE	1	29		20			12		28				4
Microsoft Project - Advanced		VILT/ILT	091063SE	2	30-31		21-22			13-14		29-30				,05-06
Microsoft Access (L1,L2,L3)		VILT/ILT	091045SE, 46SE, 47SE	3	22-24			03-05				26-28		16-18		
Data Protection Awareness Training									24-25	27-28	26-27	08-09	19-20	24-35	07-08	
SOFT SKILLS TRAINING																
CBP™ Customer Service		VILT/ILT	CBP-CS	2	25-26	29-01			20-21		04-05					
CBP™ Leadership		VILT/ILT	CBP-LS	2		26-27			02-03						31-01	02-03
CBP™ Business Communication		VILT/ILT	CBP-BC	2	18-19			08-09		10-11	18-19		09-10			
CBP™ Business Etiquette		VILT/ILT	CBP-BE	2			04-05		16-17			08-09			04-05	09-10
CBP™ Sales		VILT/ILT	CBP-SA	2	22-23			05-06		03-04			16-17			16-17
CBP™ English Grammar for Business		VILT/ILT	CBP-EG	2		01-02			13-14		25-26		19-20		18-19	
CBP™ Marketing		VILT/ILT	CBP-MA	2			07-08			06-07				10-11		12-13
IT SERVICE MANAGEMENT																
ITIL 4 Foundation Course(exam included)		VILT/ILT	ITIL-FO	3	29-31	14-16	04-06	08-10	27-29	17-19	22-24	26-28	16-18	09-11	06-08	11-13
CISCO NETWORKING																
Implementing and Administering Cisco Solutions (CCNA)		VILT/ILT	200-301	5	22-26	19-23	04-08		20-24		22-26			07-11		.02-06
COMPTIA																
CompTIA A+ Core Series		ILT/SS	220-1101+1102	5		05-09		15-19			08-12		02-06		04-08	
CompTIA Network+		ILT/SS	N10-008	5	15-19		18-22			24-28		19-23		21-25		
CompTIA Security+		ILT/SS	SY0-701	5	22-26	26-01			27-31			05-09		14-18		



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CompTIA Server+		ILT/SS	SK0-005	5			04-08			03-07			14-18			09-13
CompTIA Linux+		ILT/SS	XKO-005	5	29-02			15-19			29-02			07-11		
CompTIA Cloud+		ILT/SS	CV0-003	5		12-16		08-12	13-17			12-16			11-15	
CompTIA Project+		ILT/SS	PK0-005	5		19-20	11-15		20-24		22-26			28-01		
CompTIA CySA+		ILT/SS	CS0-003	5	22-26			22-26		17-21			09-13		18-22	
CompTIA CASP+		ILT/SS	CAS-004	5	15-26	26-01			13-17			26-30		07-11		
CompTIA DATA+		ILT/SS	DAO-001	5	29-02					10-14			16-20			
CERTNEXUS EMERGING TECHNOLOGIES																
Incident Response for Business Professionals		VILT/ILT	IRBIZ	1	15	5		5	3	28	12		9			2
Data Science for Business Professional		VILT/ILT	CNX0009	1.5	25-26	29-01			20-21		04-05					
CyberSec First Responder		VILT/ILT	CFR	5	22-26	19-23	04-08		20-24		22-26			07-11		.02-06
Artificial intelligence for Business Professionals		VILT/ILT	CNX0017	0.5	29		20			12		28				4
Internet of Things for Business Professionals		VILT/ILT	IoTBIZ	0.5	29	19	22	22			29			4		
Data Ethics for Business Professionals		VILT/ILT	CNX0014	6 hrs	19	26	22		31		5	19		4		9
Generative Artificial Intelligence		VILT/ILT	CNX0019	1	22	26		29		24		5	16		4	
AZURE INFRASTRUCTURE																
Microsoft Azure Fundamentals		VILT/ILT	AZ-900T00	1	29		20			12		28				4
Microsoft Azure Administrator		VILT/ILT	AZ-104T00	4	16-19	19-22			13-16		08-11		23-26		08-11	
Configuring and Operating Microsoft Azure Virtual Desktop		VILT/ILT	AZ-140T00	4	22-25		11-14		21-24	17-20		05-08		08-11		
Microsoft Azure Architect Design		VILT/ILT	AZ-305T00	4		26-29		15-19			29-01				25-28	
Designing and Implementing Microsoft Azure Networking Solutions		VILT/ILT	AZ-700T00	3	24-26			03-05				26-28		16-18		
Administering Windows Server Hybrid Core Infrastructure		VILT/ILT	AZ-800T00	4	29-01		04-07	08-11	27-30		22-25	26-29	16-19		05-08	10-13
Configuring Windows Server Hybrid Advanced Services		VILT/ILT	AZ-801T00	4	16-19	19-22			13-16		08-11		23-26		08-11	
DATA & AI																
Develop AI Solutions with Azure OpenAI		VILT/ILT	AI-050T00	1	16		19			11			3			3
Designing and Implementing an Azure AI Solution		VILT/ILT	AI-102T00	4	22-25		11-14		21-24	17-20		05-08		08-11		
Microsoft Azure AI Fundamentals		VILT/ILT	AI-900T00	1	15		18			10			2			2
Querying Data with Microsoft Transact-SQL		VILT/ILT	DP-080T00	2	25-26	29-01			20-21		04-05					
Designing and Implementing a Data Science Solution on Azure		VILT/ILT	DP-100T01	4		26-29		15-19			29-01				25-28	
Data Engineering on Microsoft Azure		VILT/ILT	DP-203T00	4	29-01		04-07	08-11	27-30		22-25	26-29	16-19		05-08	10-13
Administering Microsoft Azure SQL Solutions		VILT/ILT	DP-300T00	4	16-19	19-22			13-16		08-11		23-26		08-11	



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Designing and Implementing Enterprise-Scale Analytics Solutions Using Microsoft Azure and Microsoft Power BI		VILT/ILT	DP-500T00	4	22-25		11-14		21-24	17-20		05-08		08-11		
Microsoft Azure Data Fundamentals		VILT/ILT	DP-900T00	1	29		20			12		28				4
Power BI Data Analyst		VILT/ILT	PL-300T00	4	29-01		04-07	08-11	27-30	17-20	22-25	26-29	16-19	08-11	05-08	10-13
DIGITAL & APP INNOVATION																
Developing solutions for Microsoft Azure		VILT/ILT	AZ-204T00	5	22-26			22-26		17-21			09-13		18-22	
Designing and Implementing Microsoft DevOps solutions		VILT/ILT	AZ-400T00	4		26-29		15-19			29-01			25-28		
MODERN WORKPLACE M365																
Microsoft 365 Fundamentals		VILT/ILT	MS-900T01	1	15		18			10			2			2
Microsoft 365 EndPoint Administrator		VILT/ILT	MD-102T00	5	22-26	19-23	04-08		20-24		22-26			07-11		.02-06
Employee Experience Platform Specialist		VILT/ILT	MS-080T00	1	22	26		29		24		5	16		4	
Microsoft 365 Administrator Essentials		VILT/ILT	MS-102T00	5		05-09		11-15			08-12		02-06		04-08	
Managing Microsoft Teams		VILT/ILT	MS-700T00	4	22-25		11-14		21-24	17-20		05-08		08-11		
Collaboration Communications Systems Engineer		VILT/ILT	MS-721T00	4		26-29		15-19			29-01			25-28		
SECURITY																
Microsoft Azure Security Fundamentals		VILT/ILT	AZ-500T00	4	26-29		15-19				29-01			25-28		
Microsoft Cybersecurity Architect		VILT/ILT	SC-100T00	4	16-19	19-22			13-16		08-11		23-26		08-11	
Microsoft Security Operations Analyst		VILT/ILT	SC-200T00	4	22-25		11-14		21-24	17-20		05-08		08-11		
Microsoft Identity and Access Administrator		VILT/ILT	SC-300T00	4		26-29		15-19			29-01			25-28		
Administering Information Protection and Compliance in Microsoft 365		VILT/ILT	SC-400T00	4	22-25		11-14		21-24	17-20		05-08		08-11		
Microsoft Security, Compliance, and Identity Fundamentals		VILT/ILT	SC-900T00	1	15		18			10			2			2
SHAREPOINT																
Sharepoint 2016 Power User		VILT/ILT	55200	2	25-26	29-01			20-21		04-05					
Microsoft Sharepoint 2016 Owner		VILT/ILT	091069SE	1	22	26		29		24		5	16		4	
Microsoft Sharepoint 2016 Site User		VILT/ILT	091068IE	1	19	26	22		31		5	19		4		9
Microsoft Sharepoint 2016 Advanced Site Owner with Workflow Administration		VILT/ILT	091070IE	1	29	19	22	22			29			4		
BUSINESS APPLICATIONS																
Microsoft Dynamics 365 Fundamentals (CRM)		VILT/ILT	MB-910T00	1	15		18			10			2			2
Microsoft Dynamics 365 Fundamentals (ERP)		VILT/ILT	MB-920T00	1	16		19			11			3			3
Microsoft Power Platform App Maker		VILT/ILT	PL-100T00	4	22-25		11-14		21-24	17-20		05-08		08-11		
Microsoft Power Platform Developer		VILT/ILT	PL-400T00	5	22-26	19-23	04-08		20-24		22-26			07-11		.02-06



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Microsoft Power Platform Fundamentals		VILT/ILT	PL-900T00	1	15	5		5	3	28	12		9			2
A Power Platform Solution Architect		VILT/ILT	PL-600T00	4	26-29		15-19			29-01				25-28		
Microsoft Dynamics 365 Sales		VILT/ILT	MB-210T01	2	18-19			08-09		10-11	18-19		09-10			
Microsoft Dynamics 365 Marketing		VILT/ILT	MB-220T00	4	Available on Request											
Microsoft Dynamics 365 Customer Service		VILT/ILT	MB-230T01	4	Available on Request											
Customer Data Platform Specialty		VILT/ILT	MB-260T00	4	Available on Request											
Microsoft Dynamics 365: Core Finance and Operations	29-02-24	VILT/ILT	MB-300T00	2	Available on Request											
Microsoft Dynamics 365 Finance		VILT/ILT	MB-310T00	4	Available on Request											
Microsoft Dynamics 365 Supply Chain Management		VILT/ILT	MB-330T00	5	Available on Request											
Microsoft Dynamics 365 Supply Chain Management, Expert		VILT/ILT	MB-335T00	5	Available on Request											
Microsoft Dynamics 365: Finance and Operations Apps Developer		VILT/ILT	MB-500T00	5	Available on Request											
Microsoft Dynamics 365: Finance and Operations Apps Solution Architect		VILT/ILT	MB-700T00	5	Available on Request											
Microsoft Dynamics 365 Business Central Functional Consultant		VILT/ILT	MB-800T00	5	Available on Request											
Microsoft Power Platform Functional Consultant		VILT/ILT	PL-200T00	4	Available on Request											
Microsoft Power Automate RPA Developer		VILT/ILT	PL-500T00	4	Available on Request											